



IAN C. GARDE, MAEM, LPT, CHRA

Science Enthusiast, Educational Leader, Public Servant, Student Affairs Practitioner

Address: Prk. Urban Dos, Brgy. Sto. Niño, City of Koronadal,
9506 Province of South Cotabato, Philippines
Phone: +63 993 948 9525
Email: igardephl@gmail.com
Website: <https://igardephl.wixsite.com/iangarde>

PROFESSIONAL SUMMARY

A licensed professional science educator, academic leader, and researcher with a strong background in curriculum development, STEM instruction, and student affairs management. Holds a Master of Arts in Educational Management and a Completed Academic Requirements (CAR) in Master of Arts in Teaching Science, and is currently pursuing doctoral studies in Educational Management. Demonstrates proven expertise in creating engaging learning environments, implementing 21st-century pedagogical approaches, and fostering holistic student development aligned with global education standards and the UN Sustainable Development Goals (SDG 4: Quality Education). Adept at leading teams, conducting research, and integrating educational technologies to promote innovation and excellence in learning.

WORK EXPERIENCE

DIRECTOR, OFFICE OF THE STUDENT AFFAIRS AND SERVICES Feb 2025 - Present
Ramon Magsaysay Memorial Colleges-Marbel, Inc., Koronadal City, So. Cot.

- Oversees implementation of institutional programs for student welfare, discipline, and development.
- Leads QMS documentation and ISO 9001:2015 compliance initiatives.
- Facilitates research-based and community-engaged programs promoting leadership and social responsibility.

STEM ADVISER AND SENIOR HIGH SCHOOL INSTRUCTOR Aug 2023 - Jan 2025
Ramon Magsaysay Memorial Colleges-Marbel, Inc., Koronadal City, So. Cot.

- Designed and delivered advanced STEM curriculum integrating inquiry-based learning.
- Mentored students in research and investigatory projects leading to regional recognition.
- Co-advised student organizations promoting academic and civic engagement.

JUNIOR HIGH SCHOOL ACADEMIC COORDINATOR May 2021 - Apr 2022
Notre Dame of Surala, Inc., Municipality of Surallah, South Cotabato

- Supervised academic performance and curriculum implementation.
- Facilitated professional development training and lesson alignment.
- Coordinated school-based research and science exhibitions.

JUNIOR HIGH SCHOOL AND SENIOR HIGH SCHOOL SCIENCE TEACHER May 2018 - Apr 2022
Notre Dame of Surala, Inc., Municipality of Surallah, South Cotabato

- Implemented inquiry-based science instruction to advance critical and analytical thinking.
- Supervised student research and investigatory projects in Physics and Chemistry.
- Integrated differentiated strategies and digital tools to enhance STEM learning outcomes.

VOLUNTEER TEACHER/OFFICE STAFF Nov 2017 - Mar 2018
Malaya National High School, Municipality of Banga, South Cotabato

- Assisted in administrative functions and instructional support for science classes.

ELIGIBILITY AND CERTIFICATION

- **Licensed Professional Teacher (RA 7836)** - Professional Regulations Commission (Sep 2017)
- **Certified Human Resource Associate** - Human Resource Educators' Association of the Philippines (Jun 2025)
- **Sangguniang Kabataan (SK) Career Sub-Professional Eligibility** (First Level) (Oct 2025)
- **TESDA National Certificate II** (Dressmaking and Tailoring) (Sep 2018)

ACADEMIC BACKGROUND

| | |
|--|----------------------------|
| DOCTOR OF PHILOSOPHY IN EDUCATIONAL MANAGEMENT (ONGOING) University of Perpetual Help System Dalta, Las Piñas City, Manila | Jul 2025 - Present |
| MASTER OF ARTS IN EDUCATIONAL MANAGEMENT University of Immaculate Conception, Davao City | Jun 2025 |
| MASTER OF ARTS IN TEACHING SCIENCE (CAR, 34 Units) Sultan Kudarat State University, Tacurong City, Sultan Kudarat | Jun 2019 - May 2023 |
| BACHELOR OF SECONDARY EDUCATION MAJOR IN PHYSICAL SCIENCE Notre Dame of Marbel University, City of Koronadal, South Cotabato | Mar 2017 |
| JUNIOR HIGH SCHOOL DIPLOMA Notre Dame of Marbel University-IBED, City of Koronadal, South Cotabato | Mar 2013 |

RESEARCH AND ACADEMIC RECOGNITION

- Graduate Thesis:** "Curriculum Viability and Professional Development as Predictors of Self-Efficacy among Private Junior High Schools" (Garde, 2025)
- 3rd Place – Best Research Presenter, International Research Forum (UIC, 2025)
- Undergraduate Research:** "Students' Misconceptions on Negative Velocity and Negative Acceleration: A Basis for Enhanced Lesson Package" (Castillo & Garde, 2017)
- Best in Student Research, Notre Dame of Marbel University (2017)
- Linggo ng Kaagapay Celebration** (Research Extension, External Affairs and Development Office)
- Champion – iKaagapay Poster Making Competition, RMMC-MI (2024)

TRAININGS AND SEMINARS

- Enrichment Session on Globalizing Campus Advising: Strategies for Global Impact – Koronadal City, 2025
- STOP OSAEC! Co-creating Safer Cyberspace Schools - RMMC General Santos, 2025
- ISO 9001:2015 Re-Tooling Seminar: Awareness, Document Control, and Auditing – Koronadal City, 2025
- Samahang Pisika ng Visayas at Mindanao (SPVM) Conference – University of Santo Tomas, Manila, 2024
- Fire Safety Awareness and Fire and Earthquake Drill Seminer - RMMC-MI, 2024
- 21st Century Assessment Strategies and Educational Technologies – REX Education, 2021
- PASCO Scientific Workshop – Malayan Colleges Mindanao, Davao City, 2019

SPEAKERSHIP

- COMPOST WHAT YOU CAN: A Solid Waste Management Seminar**
March 26, 2023 | RMMC-MI | Brgy. Paraiso, City of Koronadal, South Cotabato
- COMMUNITY THAT CARES: An Eye-Opener and Role Responsibility Taker**
March 25, 2023 | RMMC-MI | Brgy. Namnama, City of Koronadal, South Cotabato
- USAPANG BASURA: Solid Waste Management Training Seminar**
March 19, 2023 | RMMC-MI | Brgy. Conception, City of Koronadal, South Cotabato
- Strengthening Empowerment and Women's Leadership Towards an Equitable and Sustainable Future**
December 10, 2022 | RMMC-MI | Brgy. Assumption, City of Koronadal, South Cotabato

SKILLS AND COMPETENCIES

- Curriculum Design and Pedagogical Innovation
- Educational Leadership and Program Management
- Research, Assessment, and Data-Driven Instruction
- Educational Technology Integration (Google Workspace, Canva, LMS Platforms)
- Science Laboratory Management and Safety Protocols
- Event and Community Engagement Coordination

AFFILIATIONS AND LEADERSHIP

Member Researcher, Asia Pacific Consortium of Researchers and Educators (APCoRE) | 2025 – Present
Member, Samahang Pisika ng Visayas at Mindanao (SPVM) | 2024 – Present
Member, Philippine Association of Physics and Science Instructors (PAPSI) | 2018 – Present
Moderator, Youth for Environment and Society Organization | 2019 – 2022
Committee Head on Education, Sangguniang Kabataan, Brgy. Sto. Niño, Koronadal City | 2018 – 2023
President, Katipunan ng Kabataan (KK) Purok Urban Dos, Brgy. Sto. Niño | 2016 – 2017
Core Leader, ABANSE South Cotabato Youth Program | 2016 – 2017
Youth Task Force Representative, Brgy. Sto. Niño, City of Koronadal | 2013 – 2017
President, Catholic Youth Ministry (CYM) GKK Assumption | 2013 – 2014

SOFTWARE PROFICIENCY

- Canva (Graphic Design)
- Microsoft Office (Word, Excel, PowerPoint) Google Workspace
- Zoom, Google Meet, MS Teams
- LMS (Quipper, Schoology, and Google Classroom)
- Google Workspace (Docs, Sheets, Slides, Forms)
- Wix Website Developer

CHARACTER REFERENCES

MIKO MICHICO B. CIA, PhD, LPT

Notre Dame of Marbel University, Professor
+63 915 486 9137

YASMIN A. GRIÑO, MS

Notre Dame of Marbel University, Professor
+63 917 718 1618

LEANN JESTER D. ROSALI, MSc, LPT

NDMU-IBED SHS Principal
+63 915 486 9137

JOHANA PAULA L. JIMENEZ, MIB, LPT

San Jose National High School Teacher
+63 963 104 7312

I hereby certify that the information provided above is true and correct to the best of my knowledge and belief.

IAN C. GARDE, MAEM, LPT, CHRA
Applicant